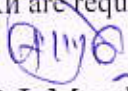


**Janata Shikshan Mandal's, Sane Guruji vidya Prabodhini  
Comprehensive College of Education, Khiroda.  
Tq. Raver Dist.Jalgaon-425504 (Maharashtra)  
Internal Quality Assurance Cell (IQAC)**


**Date: 13.04.2018**

**Notice**

All the honourable members of Internal Quality Assurance Cell (IQAC) of the college are hereby informed that, their meeting is being arranged on 16.04.2018 at 4.45 p.m. in the IQAC Cell on the following agenda for suggesting measures to sustain and enhance internal quality of the college. All are requested to attend the meeting and participate in quality initiatives.

  
Dr. B.J. Mundhe

Member Secretary- cum-Co-ordinator, IQAC

  
Prin. Dr. N. R. Fegade

Principal and Chairperson, IQAC

**Agenda of the Meeting**

1. To confirm the minutes of earlier IQAC meeting held on 15.12.2017
2. To discuss about computers upgradation and finalize the strategy for upgradation.
3. To discuss and decide of books purchasing for the library enhancement for the academic year 2018-2019
4. To discuss about preparation of Academic Calendar for the Academic Year 2018-2019
5. To discuss about preparation of examination schedule for the Academic year 2018-2019
6. To discuss about preparation of yearly planning of all subjects to be taught in the academic year 2018-2019
7. To discuss about preparation of teaching aids to be get done by each student as a part of internal practical and preserve it in teaching in department for the utilization of upcoming students in future
8. To discuss about to use ICT as an ICT exposure in day-to-day teaching learning process
9. To discuss about application of modern teaching methods such as participative teaching, experiencing teaching, collaborative learning, brain storming, group discussion and panel discussion

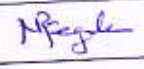

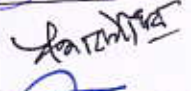
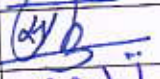
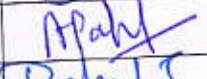

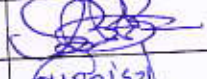
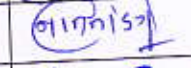
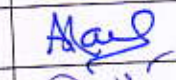
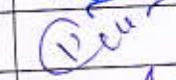

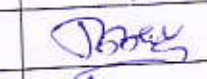

10. To take review and analyze the B.Ed. First & second year annual results declared by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon of the academic year 2017-2018
11. To consider and assess the Career Advancement Scheme (CAS) proposals for promotion submitted by Smt. P. D. Suryawanshi, Mr. A.H. Patil, Dr.N. N. Landge and Mr. A. S. Sonawane
12. To consider and assess the Career Advancement Scheme (CAS) proposal for promotion submitted by Shri. Avinash Sonawane
13. To discuss and implement the curricular, Co-curricular, Extra-curricular and extension activities designed for the academic year 2018-2019.
14. To take review of fees collection of the academic year 2017-2018
15. AoB





CO-ORDINATOR  
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EDUCATION, KHIRODA

**Janata Shikshan Mandal's, Sane Guruji vidya Prabodhini  
Comprehensive College of Education, Khiroda.  
Tq. Raver Dist. Jalgaon-425504 (Maharashtra)  
Internal Quality Assurance Cell (IQAC)  
Academic Year 2018-2019  
Minutes of Meeting held on 16.04.2018  
Venue: IQAC Cell Time: 4.45 p.m.**

A Meeting of the Internal Quality Assurance Cell (IQAC) was held on 16.04.2018 at 4.45 p.m. in IQAC cell under chairmanship of Principal Dr. N.R. Fegade. Co-ordinator Dr.B.J. Mundhe welcomed all the IQAC members. Co-ordinator Dr.B.J. Mundhe read the minutes of earlier meeting and explained. Following members were present for meeting. Agenda points were discussed in meeting at length and discussion taken on the agenda. Discussed points are under as :

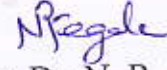
Sr. No.	Name of the Members	Designation in IQAC	Signature
1	Prin. Dr. N.R. Fegade	Chairperson	
2	Hon'ble Shirish M. Chaudhari	Member, Management Representative	
3	Hon'ble Prabhat R. Chaudhari	Member, Management Representative	
4	Dr.S.T. Bhukan	Member, Teacher Representative	
5	Shri Ashok. H. Patil	Member, Teacher Representative	
6	Smt. Pratibha. D. Suryawanshi	Member, Teacher Representative	
7	Dr. Sarswati. R. Ratkalle	Member, Teacher Representative	
8	Dr. Nana. N. Landge	Member, Teacher Representative	
9	Prin. A.R. Rane	Member, External Expert	
10	Prin. Dr. P.R. Chaudhari	Member, External Expert	
11	Hon'ble Ajit K. Patil	Member, Community Representative	
12	Shri T.G. Borole	Member, Alumni Representative	
13	Shri Sanjay K. Chaudhari	Member, Administrative Representative	

14	Shri Girish R. Mahajan	Member, Technical Staff Representative	
15	Dr. Babu J. Mundhe	Member, Secretary -Cum-Co-ordinator	



Dr. B.J. Mundhe  
Member Secretary- cum-Co-ordinator, IQAC

**CO-ORDINATOR**  
I.Q.A.C.  
S.G.V.P. COLLEGE OF  
EDUCATION, KHIRODA



Prin. Dr. N. R. Fegade  
Principal and Chairperson, IQAC

**PRINCIPAL**  
SANE GURUJI VIDYA PRABODHINI  
Comprehensive College of Education  
KHIRODA. Tal. Raver, Dist. Jalgaon

**Janata Shikshan Mandal's, Sane Guruji vidya Prabodhini  
Comprehensive College of Education, Khiroda.  
Tq. Raver Dist.Jalgaon-425504 (Maharashtra)  
Minutes of the Meeting held on 16.04.2018**

A meeting of the IQAC was conducted under the chairmanship of Principal Dr. N. R. Fegade on 16.04.2018 at 4:45 p.m. in the IQAC cell of the College. The Co-ordinator Dr.B.J. Mundhe welcomed all the IQAC members. Co-ordinator Dr.B.J. Mundhe read out the agenda and conveyed the meeting.

Sr. No.	Item	Discussion	Resolution
1	To confirm the minutes and action taken report of earlier meeting of IQAC held on 15.12.2017	Dr. B. J. Mundhe read the minutes of previous IQAC meeting and action taken on it.	Unanimously Minutes of previous meeting held on 15.12.2017 approved.
2	To discuss about computers upgradation and finalize the strategy for upgradation	Dr. S. S Ratkalle and Clerical staff presented the current status of Computer Lab and official computers respectively. Committee members unanimously decided to allocate Rs.9173 / for computers upgradation for the academic year 2018-2019	Unanimously approval was given to budget allocation of Rs.9173 / for computers upgradation for the academic year 2018-2019
3	To discuss and decide of books purchasing for the library enhancement for the academic year 2017-2018	Librarian A. S. Sonawane presented the review of previously purchased reference books & other resources. For library upgradation Committee Members unanimously decided to allocate Rs. 8156 / for the Academic year 2018-2019	Unanimously approval was given to budget allocation of Rs. 8156 / for purchasing reference books & other resources for the academic year 2018-2019
4	To discuss about preparation of Academic Calendar for the Academic Year 2018-2019	Smt.P. D. Suryawanshi presented the review of implemented academic Calendar for the Academic year 2017-2018. Principal Dr. N.R. Fegade suggested to prepare the academic calendar for the academic year 2018-2019 with	Unanimously approval was given for preparation of academic calendar for the academic year 2018-2019

		the help of all faculties involved in teaching learning process.	
5	To discuss about preparation of internal examination schedule for the Academic year 2018-2019	Prof. A. H. Patil presented the review of implemented internal examination schedule for the Academic year 2017-2018. Principal Dr. N.R. Fegade suggested to prepare the examination schedule for the academic year 2018-2019 with the help of all faculties involved in teaching learning process	Unanimously approval was given for preparation of internal examination schedule for the academic year 2018-2019
6	To discuss about preparation of yearly planning of all subjects to be taught in the academic year 2018-2019	Dr. S. T. Bhukan presented the review of implemented yearly planning schedule for the Academic year 2017-2018. Principal Dr. N.R. Fegade suggested to prepare the yearly planning for the academic year 2018-2019 with the help of all faculties involved in teaching learning process	Unanimously approval was given for preparation of yearly planning by each faculty which they use to teach allotted subjects to them as per plan scheduled for the academic year 2018-2019
7	To discuss about preparation of teaching aids to be get done by each student as a part of internal practical and preserve it in teaching in department for the utilization of upcoming students in future	Dr. N. N. Landge presented the review of implemented application of teaching aids practices during the Academic year 2017-2018. Principal Dr. N.R. Fegade and Dr. S. T. Bhukan suggested to prepare the teaching aids to be get done by each student as a part of internal practical and preserve it in teaching in department for the utilization of upcoming students in future academic year 2018-2019 with the help of all faculties involved in teaching learning process	Unanimously approval was given for the preparation of teaching aids to be get done by each student for academic year 2018-2019.
8	To discuss about to use ICT as an ICT exposure in day-to-day teaching learning process	Dr. R. Ratkalle presented the review of implemented application of ICT and exposure in day-to-day teaching learning process during the Academic year 2017-2018. Principal Dr.	Unanimously approval was given for application of ICT and exposure in day-to-day teaching learning process for the academic

		N.R. Fegade and Dr. S. T. Bhukan suggested to apply ICT with advanced techniques & dimensions in regular teaching by each faculty.	year 2018-2019.
9	To discuss about application of modern teaching methods for the Academic year 2018-2019	Prof. A. H. Patil presented the review of implemented application of teaching methods for the Academic year 2017-2018. Dr. S.R. Ratkalle discussed and suggested some modern teaching methods such as such as participative teaching, experiencing teaching, collaborative learning, brain storming, group discussion and panel discussion	Unanimously approval was given for application of modern teaching methods such as such as participative teaching, experiencing teaching, collaborative learning, brain storming, group discussion and panel discussion for the academic year 2018-2019
10	To take review and analyze the B.Ed. First & second year annual results declared by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon of the academic year 2016-2017	Prof. A. H. Patil presented the review and analysis of B.Ed. First & second year annual results declared by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon of the academic year 2017-2018. Principal Dr. N.R. Fegade and Dr.B. J. Mundhe suggested to enhance the result for academic year 2018-2019	Unanimously approval was given for review and analysis of B.Ed. first- & Second-year results and for suggestion for result enhancement.
11	I. To consider and assess the Career Advancement Scheme (CAS) proposals for promotion submitted by Smt. P. D. Suryawanshi, Mr. A.H. Patil and Dr.N. N. Landge	Smt. P. D. Suryawanshi, Mr. A. H. Patil, Dr. N. N. Landge and Mr. A. S. Sonawane presented their CAS Proposal details before the members. Detailed discussion was held. She answered successfully to all the questions raised by the members during the meeting	Unanimously approval was given for the (CAS) proposal for promotion submitted by Smt. P. D. Suryawanshi, Mr. A.H. Patil, Dr. N. N. Landge and Mr. A. S. Sonawane From stage I to Stage II
12	To consider and assess the Career Advancement Scheme (CAS) proposal for	Shri. Avinash Sonawane presented his CAS Proposal	Unanimously approval was given for the (CAS) proposal for promotion

	promotion submitted by Shri. Avinash Sonawane	details before the members. Detailed discussion was held. He answered successfully to all the questions raised by the members during the meeting	submitted by Smt. P. D. Suryawanshi From stage I to Stage II
13	To discuss and implement the curricular, Co-curricular, Extra-curricular and extension activities designed for the academic year 2017-2018.	Smt. P. D. Suryawanshi presented the Action of plan of Curricular Co-curricular, Extra-curricular and Extension activities designed for the academic year 2018-2019 to be implemented.	Unanimously approval was given for Action of Plan (AoP) of implementing Curricular Co-curricular, Extra-curricular and Extension activities designed for the academic year 2018-2019.
14	To take review of fees collection of the academic year 2017-2018	Clerical staff presented the review of Fees collected for the academic year 2017-2018	Unanimously approval was given to the review of fees collected for the academic year 2017-2018
15	AoB	No any AoB was raised.	-



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**Action Taken Report (ATR) on the decisions of the meeting held  
on 16.04.2018**

Sr. No.	Resolution	Action Taken
1	Unanimously Minutes of previous meeting held on 15.12.2017 approved.	Approval noted
2	Unanimously approval was given to budget allocation of Rs.9173 / for computers upgradation for the academic year 2018-2019	Action was taken
3	Unanimously approval was given to budget allocation of Rs. 8156 / for purchasing reference books & other resources for the academic year 2018-2019	Action was taken
4	Unanimously approval was given for preparation of academic calendar for the academic year 2018-2019	Action was taken
5	Unanimously approval was given for preparation of internal examination schedule for the academic year 2018-2019	Action was taken
6	Unanimously approval was given for preparation of yearly planning by each faculty which they use to teach allotted subjects to them as per plan scheduled for the academic year 2018-2019	Action was taken
7	Unanimously approval was given for the preparation of teaching aids to be get done by each student for academic year 2018-2019.	Action was taken
8	Unanimously approval was given for application of ICT and exposure in day-to-day teaching learning process for the academic year 2018-2019.	Action was taken
9	Unanimously approval was given for application of modern teaching methods such as such as participative teaching, experiencing teaching, collaborative	Action was taken

	learning, brain storming, group discussion and panel discussion for the academic year 2018-2019	
10	Unanimously approval was given for review and analysis of B.Ed. first- & Second-year results and for suggestion for result enhancement.	Action was taken
11	Unanimously approval was given for the (CAS) proposal for promotion submitted by Smt. P. D. Suryawanshi, Mr. A.H. Patil, Dr. N. N. Landge and Mr. A. S. Sonawane From stage I to Stage II	Action was taken
12	Unanimously approval was given for the (CAS) proposal for promotion submitted by Smt. P. D. Suryawanshi From stage I to Stage II	Action was taken
13	Unanimously approval was given for Action of Plan (AoP) of implementing Curricular Co-curricular, Extra-curricular and Extension activities designed for the academic year 2018-2019.	Action was taken.
14	To take review of fees collection of the academic year 2017-2018	Action was taken
15	No any AoB was raised.	



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